



## UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

## Request for Quotation/ Bid Form (Technical Specifications)

TYPE END USER/DEPARTMENT UNIT

UPLB BAC SECRETARIAT

BY: *[Signature]* DATE: 11-20-25

NOV 24 2025

UPLB-RQ-11-161-25-1-10am

DEADLINE OF SUBMISSION

UPLB-RQ

DEADLINE OF SUBMISSION:

Suppliers Name:

Date

Fund Code: RF9372526

MOP:

SMALL VALUE PROCUREMENT

Contact No: rbgo2@up.edu.ph

Contact Person: Riza B. Go

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/ Evaluators only)</small>
1	Construction, Hardware, and Plumbing Materials and Supplies	Angle Bars 1.5 x 1.5 .25 inch 20 feet long	pc	20	750.00	15,000.00				
2		Paint Brush 2". White Bristle, Horse Hair	pc	4	120.00	480.00				
3		Paint Brush 4". White Bristle, Horse Hair	pc	8	150.00	1,200.00				
4		Caution Tape 100m	roll	2	300.00	600.00				
5		Portland Cement, 40kg/bag type 1, unblended	sack	2	280.00	560.00				
6		Coarse Sand, 1 cuft/bag	sack	2	160.00	320.00				
7		Electrical Panel Board Cover	pc	1	2,500.00	2,500.00				
8		Epoxy Floor Paint (4 gallons per set)	set	2	2,500.00	5,000.00				
9		Foam Board Dimensions: (L)40" x (W)32" x (Thickness) 5mm Color: White Lightweight polystyrene core, lined with brilliant white, ultra-smooth, double-clay coated paper	pcs	40	850.00	34,000.00				
10		Corrugated G.I. Sheet 0.5mm x 4' x 8' 8' long GA 24, pre-painted Baguio green	pc	24	250.00	6,000.00				
11		Good Lumber (2"x5"x12', Rough, SD)	pc	20	300.00	6,000.00				
12		3/4" Crushed Gravel	cum	20	1,800.00	36,000.00				
13		Lacquer Thinner, premium grade	gallon	4	1,050.00	4,200.00				
14		CW Nails 3"	kilo	1	150.00	150.00				
15		Paint Latex, White, premium quality	gallon	3	1,200.00	3,600.00				
16		QDE Color: Choco Brown, premium quality	gallon	4	1,200.00	4,800.00				
17		QDE Color: White, premium quality	gallon	2	1,200.00	2,400.00				
18		PVC Paint Tray	pc	6	80.00	480.00				
19		Red Oxide Primer, premium quality	gallon	4	1,200.00	4,800.00				
20		Brand-new Paint Roller, 7", polyester	pc	4	300.00	1,200.00				
21		Rust Converter, premium quality	gallon	2	2,250.00	4,500.00				
22		Sand Paper, Grit 120, 9" x11"	pc	20	30.00	600.00				
23		Square Bars 1/2" x 1/2" x 20 feet, PS Compliant	pc	30	250.00	7,500.00				
24		Tex Screw 2"	pc	100	2.50	250.00				
25		Welding Rod, 1/8", E6013	kilo	20	180.00	3,600.00				
						TOTAL ABC	145,740.00			

\* LOT AWARD

TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

DONNY KEY D. CAMUS

BAC TWG DDC - 2025 - 1284

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

RIZA B. GO  
BUYER/END USER

## TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered
3. Delivery period within **30** calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 50K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address: \_\_\_\_\_

Tel. No. : \_\_\_\_\_

Fax No. : \_\_\_\_\_

Signature over Printed

Name of \_\_\_\_\_

Email Address: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_