



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
INSTITUTE OF CROP SCIENCE

UPLB BAC SECRETARIAT  
BY: [Signature] DATE: 11-19-25  
NOV 21 2025 <sup>10am</sup>  
UPLB-RQ- 11-543-25-RES  
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name: \_\_\_\_\_

Date

November 17, 2025

Fund Code:

N9 381 21

MOP:

NP - 53.9 Small Value Procurement

Contact No:

09367689914

Contact Person:

Fritchie Anne C. Talaran

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

*Ref 2025-10-1429*

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
		<p>Printer Type: Print, Scan, Copy, Fax with ADF Print Method: PrecisionCore Printhead Nozzle Configuration: 400 x 1 nozzles (Black), 128 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 4800 x 1200 dpi Automatic 2-sided Printing</p> <p>Print Speed: Draft, A4 (Black / Colour): Up to 37.0 ppm / 23.0 ppm*2 ISO 24734, A4 Simplex (Black / Colour): Up to 17.0 ipm / 9.5 ipm*2 ISO 24734, A4 Duplex (Black / Colour): Up to 7.5 ipm / 5.0 ipm*2 First Page Out Time from Ready Mode (Black / Colour): Simplex: Up to 7.0 sec / 11.0 sec*2</p> <p>Copy Function: Reduction / Enlargement: 25 - 400%</p>								

1	Printer	<p>Maximum Copy Size: Legal Copy Resolution: 600 x 600 dpi Max Copies: 99 copies Copying: ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 12.0 ipm / 6.0 ipm ISO 24735, A4 Simplex ADF (Black / Colour): Up to 10.0 ipm / 4.5 ipm Fax Function: Type Of Fax: Walk-up B/W and Colour Fax Capability Receive Memory / Page Memory: 2MB, Page memory up to 180 pages Error Correction Mode: ITU-T T.30 Fax Speed (Data Transfer Rate): Up to 33.6 kbps, Approx. 3 sec/page Fax Resolution: Up to 200 x 200 dpi Transmission Paper Size (Flatbed): Letter, A4 Transmission Paper Size (ADF): Letter, A4, 8.5 x 13", Legal Receiving Paper Size: Letter, A4, Legal Speed Dial / Group Dial: Up to 100 numbers, 99 groups Fax Features: PC Fax (Transmission / Receive), Automatic Redial, Address book, Broadcast Fax (Mono Only), Transmit Reservation, Polling Reception, Fax Preview Number of Paper Trays: 2 (Front 1, Rear 1) Standard Paper Input Capacity: Cassette 1: Up to 250 sheets of Plain Paper (80 g/m2), up to 20 sheets of Premium Glossy Photo Paper. Rear Slot: 1 sheet (80 g/m2) Output Capacity: Up to 30 sheets of Plain Paper (80 g/m2) Up to 30 sheets of Plain Paper (80 g/m2) Up to 20 sheets of Premium Glossy Photo Paper Up to 20 sheets of Premium Glossy Photo Paper Maximum Paper Size: 215.9 x 1200 mm Paper Sizes: Legal, Indian Legal, Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 8.5 x 13", 5 x 7", 4 x 6", Legal (8.5 x 14") Envelopes: #10, DL, C6 Print Margin: 3 mm top, left, right, bottom via custom settings in printer driver</p> <p>LCD Screen: 2.4" Colour LCD Touch Screen</p> <p>Dimensions (W x D x H): 375 x 347 x 346 mm Weight: 7.3 kg</p> <p>Interface:</p> <p>USB: USB 2.0 Network: Wireless IEEE 802.11b/g/n, Wi-Fi Direct, Ethernet Network Protocol: TCP/IP v4, TCP/IP v6 Network Management Protocols: SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, Sntp, SLP, WSD, LLTD</p>	unit	1	48,425.00	48,425.00				
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		SSD Capacity: 1TB Dimensions: 3.97" x 2.07" x 0.38" Interface: USB 3.2 Gen 2 Compatibility: USB Type-C devices (phones, laptops, and tablets), iOS 13+, Android 11+, macOS v.11+ Windows 10+ 1050MB/s sequential read performance Durability: IP65-rated for water and dust resistance Shock Resistant: up to 1500G Vibration Resistant: 5 gRMS, 10-2000 Hz 1 year warranty	unit	1	12,000.00	12,000.00					
2	Hard Drive										
		*Nothing follows*									
					TOTAL ABC	60,425.00	TOTAL QUOTED AMOUNT IN WORDS:				

Mr. Mark E. Gironella

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

**TERMS AND CONDITIONS:**

#### Requirements for Suppliers (GPPB Resolution No. 21-2017)

**After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.**