



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CROP SCIENCE - CAFS

UPLB BAC SECRETARIAT
BY: K DATE: 11-21-25

NOV 24 2025 (0am)

UPLB-RQ- 11-599-22-R15
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF

Suppliers Name:

Date October 24, 2025
Fund Code: N9-380-21
MOP: SMALL VALUE PROCUREMENT
Contact No: 09513986109 | markmarkramos@gmail.com
Contact Person Mark Anthony T. Ramos

PN# 2021-10-13904

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.

2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.

3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional guarantee, and/or manufacturer's letter.

4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).

5. Quotations exceeding the Approved Budget for Contract shall be rejected.

6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation.

7. Others:

Reviewed and Checked By:


Jerry Villanueva
BOSTON

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the

EMMANUEL L. BERNARDO
SILVER/END-USER

TERMS AND CONDITIONS:

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artist Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
Mayor's/Business Permit	/	/	/	/	/
Philadelphia Registration Number	/	/	/	/	/
Professional License/ CV (consulting services)	/	/	/	/	/
PCAB License (for Infrastructure)	/	/	/	/	/
Income / Business tax returns (except for government agencies as lesser)	FOR ABC'S ABOVE \$50K	FOR ABC'S ABOVE \$50K	FOR ABC'S ABOVE \$50K	FOR ABC'S ABOVE \$50K	FOR ABC'S ABOVE \$50K
Omnibus Sworn Statement					
NPC for Infrastructure with ABC above Ph500K	/	/	/	/	FOR ABC'S ABOVE \$50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____

Revised 8 June 2018/ JOINT SAC RESOLUTION NO. R-008-18