



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-0004

Request for Quotation/ Bid Form (Technical Specifications)
National Crop Protection Center-College of Agriculture and Food Science

UPLB BAC SECRETARIAT
BY: <u>John Dezel A. De la Pena</u>
DATE: <u>11/21/25</u>
DEC 01 2025 - TIL 10AM
UPLB-RQ- 12-555-25- RES
DEADLINE OF SUBMISSION

UPLB-RQ-

**DEADLINE
OF
SUBMISSION:**

Suppliers Name:

Date November 26, 2025
Fund Code: N93592A
MOP: Small Value Procurement
Contact No: 9152146432
Contact Person: John Dezel A. De la Pena

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

PR# 2025-1D-13949

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)	
1	Plastic Products	Cellophane membrane, plastic film, 100 pcs/pack	yd	103	30.00	3,090.00					
2	Plastic Products	Polypropylene bags, 12" x 18"	pck	22	420.00	9,240.00					
3	Plastic Products	Polypropylene bags, 8" x 12"	pck	30	240.40	7,212.00					
4	Plastic Products	Resealable plastics , 100 pcs. per pack, 8" x 12"	pck	30	420.40	12,612.00					
5	Plastic Products	Resealable plastics 100 pcs. per pack, 12" x 18"	pck	30	300.00	9,000.00					
6	Plastic Products	disposable food container, 1000ml, 50pcs	pc/s	5	400.40	2,002.00					
7	Plastic Products	Aluminum foil large thickened roll 12 inches x 300 meters food grade	box	5	350.10	1,750.50					
8	Plastic Products	Aluminum foil large thickened roll 12 inches x 300 meters food grade	pck	5	260.10	1,300.50					
9	Plastic Products	Resealable white foil, standup, zippered, 10x15cm, 10pcs	pc/s	25	32.00	800.00					
10	Plastic Products	Round and Rectangular Microwavable Container, 10pcs/pack	pck	5	350.40	1,752.00					
11	Plastic Products	spray bottle, 5ml, refillable, plastic	pc/s	99	20.00	1,980.00					
12	Plastic Products	spray bottle, 10ml, refillable, plastic	pc/s	99	10.00	990.00					
						TOTAL ABC	51,729.00				
											TOTAL QUOTED AMOUNT IN WORDS:

Reviewed and Checked By:

John Dezel A. De la Pena
Arcangel P. Cuetos
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

John Dezel A. De la Pena
John Dezel A. De la Pena
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

Revised 6 June 2018/ JOINT BAC RESOLUTION NO. R-006-18

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive	Negotiate d Procurement Emergency
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/			
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABCS ABOVE 500K	/	/	FOR ABC'S ABOVE 500K
6 Omnibus Sworn Statement		FOR ABCS ABOVE 50K			FOR ABC'S ABOVE 50K
7 NFCG for Infrastructure with ABC above Ph500k		/			FOR ABC'S

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address: _____ Tel. No.: _____

Signature over Printed

Name of Representative: _____ Fax No.: _____

Position: _____ Email Address: _____

Date: _____