



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF BIOLOGICAL SCIENCES

UPLB BAC SECRETARIAT

BY: _____

DATE: 11/21/25

DEC 01 2025 - TIL
10PMUPLB-RQ-12-551-25-RES
DEADLINE OF SUBMISSION

UPLB-RQ

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date

November 25, 2025

Fund Code:

N845723

MOP:

NP-53.9 SMALL VALUE PROCUREMENT

Contact No:

9271728931

Contact

Roselyn P. Padernal

Person

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PR# 2025-10-13841

- Note:
1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
 2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
 3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional
 4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
 5. Quotations exceeding the Approved Budget for Contract shall be rejected.
 6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
 7. Others: _____

| ITEM No. | GENERAL NAME OF THE ITEM | REQUIRED SPECIFICATIONS | UNIT OF MEASURE | QTY | ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT | ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT | OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements | QUOTED UNIT PRICE | TOTAL QUOTED PRICE | EVALUATION (Leave this space blank. For BAC/ Evaluators only) |
|----------|--------------------------|--|-----------------|-----|--|---|--|-------------------|--------------------|--|
| 1 | Sequencing Services | Type: Bidirectional standard sequencing with purification; Features: Bulk sequencing/batch submission of a total of 375 samples; Capillary sequencing of plasmids and purified PCR products in individual tube using both forward and reverse primers; Purification: Enzymatic cleanup; Results: Results released within 2 to 7 working days. Inclusive of free shipping. Inclusive of fundamental analysis (investigation of homology for protein & DNA sequence level through BlastN or BlastX); Other Features: -With complimentary MOPC-purified universal primers for sequencing. Free one-time resequencing for inconclusive results except for reactions showing mixed peaks (presence of non-specific pcr product). -Must provide a Certificate of Accreditation issued by College of American Pathologists stating that the Manufacturer meets all applicable standards for accreditation. -Must provide a Certificate of Registration issued by BSI, stating that the Manufacturer operates a Quality Management System which complies with the requirements of ISO 9001:2015 for the following scope: The provision of the DNA sequencing service, the next generation sequencing service and the DNA analysis service, and the DNA chip service, the oligo synthesis service, genome engineering mouse (transgenic, knock-out and knock-in) and CRISPR product services. -Must provide a Certificate of Accreditation issued by Centers for Medicare and Medicaid Services stating that the Manufacturer has a laboratory that is accredited to accept specimens for the purposes of performing a laboratory examination or procedures pursuant to Section 353 of the Public Health Services Act by the Clinical Laboratory Improvement Amendments (CLIA). | lot | 1 | 300,000.00 | 300,000.00 | | | | |
| | | | | | TOTAL ABC | 300,000.00 | TOTAL QUOTED AMOUNT IN WORDS: | | | |

Reviewed and Checked By:

Jene C. Manuella
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

RACHEL GAY V. PALLER
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.

3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

| REQUIREMENTS | Shopping (Section 52) | Negotiated Procurement- Small Value Procurement (Section 53.9) | Negotiated Procurement- Lease of Real Property or Venue (Section 53.10) | Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6) | Negotiated Procurement - Emergency (Section 53.2) |
|--|--------------------------|--|--|--|---|
| 1 Mayor's/Business Permit | / | / | / | / | / |
| 2 PhilGEPS Registration Number | / | / | / | / | / |
| 3 Professional license/ CV (consulting services) | | / | | / | |
| 4 PCAB License (for Infrastructure) | | / | | | |
| 5 Income / Business tax returns (except for government agencies as lessor) | | FOR ABC'S ABOVE 500K | / | / | FOR ABC'S ABOVE 50K |
| 6 Omnibus Sworn Statement | | FOR ABC'S ABOVE 50K | | | FOR ABC'S ABOVE |
| 7 NFCC for Infrastructure with ABC above Ph500k | | / | | | FOR ABC'S ABOVE 50K |

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____

Address: _____

Signature over
Printed Name of
Position: _____

Tel. No. : _____

Fax No. : _____

Email Address: _____

Date: _____