



UNIVERSITY OF THE PHILIPPINES

LOS BAÑOS

Los Baños, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
DEPARTMENT OF ENGINEERING SCIENCE

UPLB BAC SECRETARIAT
BY: _____ DATE: 11/2025
DEC 01 2025 - TIL 10AM
UPLB-RQ- 12-558-25-RES

UPLB-RQ-

**DEADLINE OF
SUBMISSION:**

Suppliers Name:

Date November 24, 2025
 Fund Code: N8-392-3A
 MOP: Small Value Procurement
 Contact No: 9652831171/ cvgarcia4@up.edu.ph
 Contact Person: Garcia, Cristian Jay V.

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

PR# 2025 - 06 - 09076

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

ITEM	GENERAL NAME OF	REQUIRED SPECIFICATIONS	UNIT OF	QTY	ESTIMATED UNIT	ESTIMATED TOTAL	OFFERED SPECIFICATION	QUOTED UNIT	TOTAL QUOTED	EVALUATION
1	Viscometer	Branded and Brand New, Measurement: 1-200,000 MPa.s, Measurement Tolerance: ±0.2%, Rotor Number: 4, Rotor Specification: No.1, No. 2, No. 3, No. 4, Rotating Speed (max): 60 rpm, Working Condition: Temperature = 5-35 degC; Relative Humidity <= 80 %, with Temperature Display, with Installation and Warranty With at least 1-year warranty on parts and services/ Delivery period: Within 30 Calendar Days upon receipt of NTP.	Unit	1	44,000.00	44,000.00				

2	Sonicator	Branded and Brand New, Ultrasonic Power (max): 70 W, Heating Power (max): 100 W, Capacity (max): 1.3 L, Tank Size (LxWxH): 150x135x65 mm, External Size (LxWxH): 180x165x205 mm, Transducer Qty: 1 pc, Ultrasonic Frequency: 40 kHz, Temperature Setting (max): 80 degC, Timer Setting: 1-30 mins, with Cleaning Basket, with Installation and Warranty With at least 1-year warranty on parts and services/ Delivery period: Within 30 Calendar Days upon receipt of NTP.	Unit	1	45,000.00	45,000.00					
3	Hydrothermal Autoclave	-Branded and Brand New, Shell material: Stainless steel, Inner chamber material: Polytetrafluoroethylene (PTFE), Volume capacity: 150 mL, Max operating temp: 280 degC, Working pressure: ≤30 bar, Screw sealing or Flange sealing, w/ Safety pressure relief valve, with installation and Warranty With at least 1-year warranty on parts and services/ Delivery period: Within 30 Calendar Days upon receipt of NTP.	Unit	1	16,500.00	16,500.00					
4	Peristaltic Pump	-Branded and Brand New, Stepper Motor, Flow rate range: 0.1~2230 mL/min, Silicon tube:200h, BPT tube:1000h, Tube size: wall thickness- 1.6 mm, inner diameter-1.6~7.9 mm; wall thickness- 2.5 mm, inner diameter-4.8~6.4 mm, Number of rotors: 3/6, w/Foot Switch Control, w/ Mobile App and WiFi support, Touch screen, 220 VAC, with installation and Warranty With at least 1-year warranty on parts and services/ Delivery period: Within 30 Calendar Days upon receipt of NTP.	set	1	100,000.00	100,000.00					
TOTAL ABC					205,500.00		TOTAL QUOTED AMOUNT IN WORDS:				

Reviewed and Checked By:

Engr. ARIEL U. GLORIOSO
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


GARCIA, CRISTIAN JAY V.
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE
3. Delivery period within 14 calendar days receipt of Purchase Order.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No. :

Fax No. :

Signature over Printed
Name of Representative:

Email Address:

Position:

Date:

