



UNIVERSITY OF THE PHILIPPINES
LOS BAÑOS
Los Baños, N.A.
VAT Reg. Tax: 000-000-000-00004

Request for Quotation/Bid Form (Technical Specifications)
F.M. DELAQUEVA/Institute of Plant Breeding

Suppliers Name:

REVISED RFQ FOR
BULLETIN NO.2

UPLB-RQ- 10-511-25-RES

DEADLINE OF SUBMISSION

DEC 01 2025 - TIL 10AM

UPLB-RQ- 12-559-25-RES
DEADLINE OF SUBMISSION

Date November 25, 2025

N845121

Fund Code: SMALL VALUE PROCUREMENT/Recanvass

MOP: 09171640925/ smdolores@up.edu.ph

Contact No:

Contact Person STRELLE JOY M. DOLORES

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

ITEM NO.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED DESCRIPTION	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION Basis (Leave space Mark, For BAC Evaluation only)
1	Gel Electrophoresis Machine	Branded and Brand new Gel Electrophoresis Machine: Material: UV transparent plastic (254nm→50%, 312nm→80%) Solution volume: Approx. 270-320ml (buffer solution only) Overall dimensions: Approx. 275mm(W)×62mm(H)×170mm(L) Weight: 410g Input voltage: AC100~240V, AC50/60Hz Output voltage: 135V, 100V, 50V, 25V, 70V, 35V, 18V Constant peak voltage of 140V and duty control Timer: Timer operation 0 - 99 min. and continuous mode Pause function supported Includes gel trays (Smallx2; Largex1); gel maker stand, and combs (x4) Warranty on parts and services: 24 months	un	1	80,000.00	80,000.00				
TOTAL ABC										
80,000.00										
TOTAL QUOTED AMOUNT IN WORDS:										

Reviewed and Checked By:

MARYNOLD V. PURIFICACION

BAC TWO

STRELLE JOY DOLORES
BUYER END-USER

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

TERMS AND CONDITIONS:

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of three (3) months. In the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 60 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any alterations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPOB Regulation No. 21-2017)

REQUIREMENTS	Shopping (Section 5.2)	Negotiated Procurement: Small Value Procurement (Section 5.1.2)	Negotiated Procurement: Lease of Real Property or Venue (Section 5.1.3)	Negotiated Procurement: Scientific, Scholarly or Artistic, Public, Educational, Technology and Media Services (Section 5.1.4)	Negotiated Procurement: Emergency Services (Section 5.1.5)
1. Business Permit	/	/	/	/	/
2. Tax Identification Number	/	/	/	/	/
3. Professional/Official CY (Qualifying witness)	/	/	/	/	/
4. PCAB License (for Infrastructure)	/	/	/	/	/
5. Income / Business Tax Returns (except for government agencies as issuer)					
6. Circular Seal Statement		FOR ABC'S ABOVE RM50K	/	/	FOR ABC'S ABOVE RM50K
7. NFCC: In Infrastructure with ABC above Ph500k		FOR ABC'S ABOVE RM50K	/	/	FOR ABC'S ABOVE RM50K

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Name of the Company:

Address:

Signature over Printed Name of Representative:

Position:

Tel. No.:
Fax No.:
Email Address:

Date: