



## UNIVERSITY OF THE PHILIPPINES

LOS BAÑOS

Los Baños, N.A.

VAT Reg. TN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)  
CEAT LIBRARYUPLB BAC SECRETARIAT  
BY: Janet DATE: 12-04-25

DEC 10 2025

UPLB-RQ-12-171-25-1-10am  
DEADLINE OF SUBMISSION

## UPLB-RQ-CEAT LIBRARY

DEADLINE OF  
SUBMISSION:

Suppliers Name:

Date: November 11, 2025  
Fund Code: 8265200  
MOP: Small Value Procurement  
Contact No./Email Add.: [crissa.b.montero@u.edu.ph](mailto:crissa.b.montero@u.edu.ph)  
Contact Person: Crissa B. Montero

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

## Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.

2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.

3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.

4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).

5. Quotations exceeding the Approved Budget for Contract shall be rejected.

6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation

7. Others:

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Offered specification on the enclosed technical specifications of their offer against each of the individual parameters of each requirement</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Aircon, Floor mounted type, 3.0 TR FULL DC, including cost of labor installation and materials, and electrical supplies	3.0 TR Floor Mounted Split type fully inverter, 34,100(17,100-38,200 Btu/Hr), 4.12 CSPF, 3,580 Watts Rated Power Consumption, R32, 45kg indoor and 40 kg outdoor unit, 32A max. Fuse Amps, Can Withstands Low & High Voltages from 0 up to 415V, Protects your investment, Ensures the safety of electrical parts, 3 years warranty for Outdoor PCB, 1 year warranty for parts & labor, 5 years warranty for compressor.	set	3	212,879.00	638,637.00				

## I. COST OF LABOR AND MATERIALS FOR INSTALLATION OF THREE (3) A/C UNITS, 3.0 HP

	A) Layout and Installation of Fabricated Angle Bar 3/16" x 1 1/2" Thickness, Pre-painted Primer Epoxy 9gray for FCU and ACCU									
	B) Mounting and Installation of Air Conditioning units FCU and ACCU with Rubber Pad Support									
	C) Chipping and Plastering of concrete, Etc.									
	D) Layout and Installation of Draininge Pipeline using PVC 3/4" Diameter (Elson Blue) with 1/2" thickness Insulation, including Metal cladding Pre-painted same as wall painted.									
	E) Layout and Installation of Electrical PVC (Neltex) Including Power and Transmission Wiring from FCU to ACCU using 3.5mm <sup>2</sup> including grounding line.									
	F) Layout and Termination of Electrical Wiring 5.5mm <sup>2</sup> and liquid tight flexible conduit from ACCU to 50 amp. Circuit Breaker NEMA 4X Enclosure (1 meter from ACCU)									
	G) Layout and Installation of Hard Drawn Copper Pipe 5/8" O.D. And 3/8" O.D. Type-L with Rubber insulation 1" thickness from FCU to ACCU including Vinyl tape Insulation over the ceiling.									
	H) Leak Testing and Correction, System Flushing and Vacuuming									
	I) Refrigerant Charging and Start Up with Commissioning									
	J) Attach certificate of warranty and FREE 1 General Cleaning before the end of 1 year warranty.									

## BREAKDOWN OF LABOR AND MATERIALS FOR THE INSTALLATION OF THREE (3) SETS 3.0 TR INVERTER TYPE FLOOR MOUNTED SPLIT TYPE AIRCONDITIONING UNITS

A. Copper Pipe and Fitting With Insulations			
	Copper Pipe 5/8" O.D. x 1.07mm THK Type-L Hard Drawn	ft	120
	Copper Pipe 3/8" O.D. x 1.07mm THK Type-L Hard Drawn	ft	120
	Copper Elbow 5/8" I.D. x 90°Long Radius	pcs	21
	Copper Elbow 3/8" I.D. x 90°Long Radius	pcs	21
	Flat Silver Rod 18"	pcs	15
	Elastomeric Rubber Insulation 5/8" I.D. x 1" THK x 6'	length	21
	Elastomeric Rubber Insulation 3/8" I.D. x 1/2" THK x 6'	length	21
	Polyethelene Vinyl Tape Insulation 4" x 50 meters	rolls	12
B. Electrical Work For ACCU to FCU, Control Wirlings, Condensate Drain			
	Circuit Breaker 50 Amps. 2 pole, Bolt on Type, NEMA	set	3
	THHN Stranded Wire #3.5 mm <sup>2</sup>	mtrs	183
	THHN Stranded Wire #5.5 mm <sup>2</sup>	mtrs	15
	PVC Pipe 3/4"dia x 10' (Nellex)	length	12
	PVC Long Elbow 3/4" x 90° (Nellex)	pcs	21
	Liquid Tight Conduit Flexible Hose 1/2" dia. (soft)	mtrs	6
	Liquid Tight Straight connector 1/2" dia.	pcs	60
	PVC Pipe 3/4"dia x 10' (Elson Blue)	length	2

	PVC Short Elbow 3/4" x 90° (Elson Blue)	pcs	6					
<b>C. Steel Frame/Metal Cladding Support for ACCU to FCU and Drainage Pipeline</b>								
	Angle Bar 3/16" x 1 1/2" x 20' Feet	length	6					
	Welding Rod	kkg	2					
	Bolt and Nut with Flat/lock Washer 3/8" dia x 2" long	pcs	24					
	Expansion Shield 3/8" dia. X 2 1/2" long galvanized bolt screw	pcs	6					
	Plastic Tux with Metal Screw (5mm) (100pcs/Box)	box	1					
	G.I Plain Sheet 4 x 8 x 0.5 mm (For Cladding Materials)	sheet	2					
<b>D. Refrigerant System Flushing, Leak Testing, Vacuuming, Charging</b>								
	Refrigerant R32	kgs	5					
<b>E. Others Contingency to Complete the Installation</b>								
	Mapp gas, Welding, Brazing, Cutting, Painting, Bending and Consumable Materials, Etc.	lot	1					
				<b>TOTAL ABC</b>	<b>638,637.00</b>			
						<b>TOTAL QUOTED AMOUNT IN WORDS:</b>		

Reviewed and Checked By:

  
ENGR. JOHN CHRISTOPHER SALATAZO  
BAC/TWC

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
CRISPIN SAB. MONTERO  
BUYER/END-USER

**TERMS AND CONDITIONS:**

1. Price quotations shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable) in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any�literations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representatives.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement-Small Value Procurement (Section 53.0)	Negotiated Procurement-Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement-Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.5)	Negotiated Procurement-Emergency/ (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)	FOR ABCS ABOVE 50K	/	/	FOR ABCS ABOVE 50K	/
6 Omnibus Sworn Statement					
7 NFCC for Infrastructure with ABC above Phil50K		/			FOR ABCS ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address: \_\_\_\_\_

Tel. No. :

Fax No. :

\_\_\_\_\_

Email Address: \_\_\_\_\_

Signature over Printed Name  
of Representative: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_