



UNIVERSITY OF THE PHILIPPINES  
LOS BANOS  
Los Banos, IV-A  
VAT Reg. TIN: 000-864-006-00004

UPLB BAC SECRETARIAT  
BY: *[Signature]* DATE: 12-09-25  
DEC 12 2025 10am  
UPLB-RQ- 12-573-25-RES  
DEADLINE OF SUBMISSION

Request for Quotation/ Bid Form (Technical Specifications)  
CFNR-DFPPS

UPLB-RQ-

DEADLINE OF  
SUBMISSION:

Suppliers Name:

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Date 09 December 2025  
Fund Code: N939822  
MOP: Small Value Procurement  
Contact No: 09159145935  
Contact aP Ronnield D. Manalo

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

14 2018-11-15 15

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: \_\_\_\_\_

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/ Evaluators only)
1	Aluminum foil	heavy duty, 300 mm X 300m per roll	roll	2	825.00	1,650.00				
2	Disposable nitrile gloves, L	powder free, Large, 100 gloves/box	box	10	300.00	3,000.00				
3	Disposable nitrile gloves, M	powder free, medium, 100 gloves/box	box	10	300.00	3,000.00				
4	Disposable nitrile gloves, S	powder free, small, 100 gloves/box	box	10	300.00	3,000.00				

5	Facemask	disposable, 3 ply, with earloop, 50 pcs/box	box	20	100.00	2,000.00				
6	Erlenmeyer flask	glass, narrow mouth with heavyduty rim,w/ uniform thickness 25 ml	pc/s	12	320.00	3,840.00				
7	Erlenmeyer flask (w/ phenolic screw cap)	with black, impact resistant caps; w/inert white rubber liners; uniform wall thickness, with graduation and marking spot	pc/s	12	1,060.00	12,720.00				
8	Filtering Flask	heavy wall, graduated, with sidearm tubulation, 2L	pc/s	4	5,000.00	20,000.00				
9	Petri dish with cover	can withstand repeated wet or dry sterilization,150mm X 15mm	set	19	890.00	16,910.00				
10	Beaker, 4L	w/ spout, double graduated metric scale and extra large marking spot; w/ uniform wall thickness, low form, 4L	pc/s	6	3,200.00	19,200.00				
11	Beaker, 2L	w/ spout, double graduated metric scale and extra large marking spot; w/ uniform wall thickness, low form, 2L	pc/s	18	900.00	16,200.00				
12	Beaker, 1L	w/ spout, double graduated metric scale and extra large marking spot; w/ uniform wall thickness, low form, 1L	pc/s	12	570.00	6,840.00				
13	Beaker, 500ml	w/ spout, double graduated metric scale and extra large marking spot; w/ uniform wall thickness, low form, 500ml	pc/s	24	280.00	6,720.00				
14	Reagent bottle, 100 ml	heavy duty round bottle with autoclavable orange polypropylene plug seal GL45 threaded cap with a drip-free pouring ring; with permanent white enamel graduations and marking spots	pc/s	24	480.00	11,520.00				

15	Gooch crucible, F	has 30mm diameter fine porosity (4 to 5.5 µm) fritted discs, low form, 30 ml	pc/s	12	1,950.00	23,400.00				
						150,000.00				
TOTAL QUOTED AMOUNT IN WORDS:										

Reviewed and Checked By:

  
Jeric R. Villanueva  
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

  
RONNEL D. MANALO

BUYER/ END-USER

**TERMS AND CONDITIONS:**

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 60 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

**Requirements for Suppliers (GPPB Resolution No. 21-2017)**

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No.:

Signature over Printed Name of  
Representative:

Fax No.:

Position:

Email Address:

Date: