



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Land and Water Resources Division, IAE, CEAT

UPLB BAC SECRETARIAT
BY: 8 12-04-25
DEC 08 2025 10am
SERIAL NO: 12-696-25-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF

Suppliers Name: _____

Date: Nov.10,2025
Fund Code: FHE Fund #82504 MOE
MOP: C MOP
Contact No: 0998-303-6467
Contact Person: Mary Ann T. Labrador (mllabrador@up.edu.ph)

PMB 9M8-11-02514

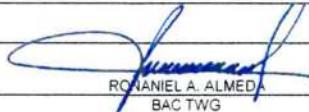
Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC Evaluators only)
1	Soil Sampling- Manual Earth Auger Machine	Branded and Brand New Manual Soil Sampling Earth Auger Technical Specifications: • Powder coated body • Material: Cold-rolled steel hardened blade • Blade diameter: 10 cm (4 in.) • Blade length: Approximately 60 cm (23.6 in.) or higher • Weight: approximately 1.4 kg • Type: Manual auger, post-hole digger • Handle: Rubber-grip, detachable type • Color: Standard black or equivalent Delivery: Within 30 calendar days upon receipt of PO Payment: 30 days after complete delivery and inspection Validity: 60 calendar days Warranty: 1 year against manufacturing defects	pc	4	1244.352	4,977.40				
2	Thermometer	Thermometer (0–45 °C) — Glass, partial immersion; range 0–45 °C; accuracy ± 1 °C; red spirit/alcohol-filled; 300 mm length; with protective sleeve.	pc	10	468	4,680.00				
3	Beaker	Beaker 150 mL — Borosilicate glass 3.3; low-form; with spout and graduations; heat- and chemical-resistant; tolerance $\pm 5\%$.	pc	20	410.8	8,216.00				

4	Beaker	Beaker 250 mL — Borosilicate glass 3.3; low-form; with spout and graduations; heat- and chemical-resistant; tolerance $\pm 5\%$.	pc	10	436.8	4,368.00				
5	Beaker	Beaker 500 mL — Borosilicate glass 3.3; low-form; with spout and graduations; heat- and chemical-resistant; tolerance $\pm 5\%$.	pc	10	588.9	5,889.00				
6	Pipette	Pipette (10 mL) — Glass volumetric/graduated; Class A accuracy; clear markings; color-coded ring; borosilicate glass; heat-resistant.	pc	8	201.5	1,612.00				
7	Golf Umbrella	Golf Umbrella — Canopy ≥ 60 in.; double-canopy; UV- and water-resistant fabric; windproof fiberglass ribs; manual open; ergonomic handle.	pc	8	200.2	1,601.60				
8	Safety Vest	Reflective Safety Vest — Fluorescent orange or lime green; reflective strips ≥ 2 in. wide; zipper closure; breathable mesh; adjustable size; conforms to ANSI/ISEA 107 or EN471.	pc	50	104	5,200.00				
9	Stainless Measuring Ruler	Stainless Steel Ruler (1 m) — Made of 304 stainless steel; 1-meter length; precision ± 1 mm; dual-side etched metric graduations (mm and cm); anti-fade markings; non-slip end cap.	pc	10	2407.6	24,076.00				
10	Wooden Measuring Stick	Wooden Meter Stick — 1-meter length; hardwood body; printed black metric graduations; accuracy ± 1 mm; varnished for moisture protection.	pc	10	460.2	4,602.00				
11	Fiberglass Measuring Tape	Heavy-duty long measuring tape designed for engineering, field, and construction use; features a durable fiberglass blade for high tensile strength and weather resistance; equipped with a reinforced rubberized frame and ergonomic handle for comfortable grip and efficient winding; suitable for metric and imperial measurements. Fiberglass Measuring Tape (100 m) Technical Specifications: <ul style="list-style-type: none">• Length: 100 meters• Tape width: 12.5 mm• Gear ratio: 3:1 for fast rewind• Material: Reinforced fiberglass blade with protective coating• Frame: High-impact ABS with full rubber cover• Scale: Dual (metric and inch) graduations• Handle: Integrated ergonomic design for ease of use and storage• Retracting gear: Pure material, smooth operation• Accuracy: Class II (± 2.3 mm at 20 m)• Packaging: Supplied in color box or equivalent protective case• Quality: Industrial grade, suitable for field and laboratory applications	pc	12	1144	13,728.00				
TOTAL ABC						78,950.00				

Reviewed and Checked By	TOTAL QUOTED AMOUNT IN WORDS:
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ROMANIEL A. ALMEDA
BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


Mary Ann T. Labrador
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of one (1) year warranty and two (2) to three (3) years extended.
3. Delivery period within **30** calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Signature over Printed Name of

Position:

Tel. No.: _____
Fax No.: _____
Email Address: _____
Date: _____