



UNIVERSITY OF THE PHILIPPINES
LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
Environmental Biology Division, IBS-CAS

UPLB BAC SECRETARIAT
BY: fv DATE: 12-05-25
DEC 09 2025 10am
UPLB-RQ-12-701-25-GOODS
DEADLINE OF SUBMISSION

Suppliers Name:

Date	November 21, 2025
Fund Code:	9382502
MOP:	Small Value Procurement
Contact No:	09616033613
Contact Person	Wilson N. de Panis

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others:

PURCHASE REQUEST No.											
ITEM No.	Classification	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	Unit of Measure	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION (Leave this space blank. For BAC/Evaluators only)
1	Laboratory Supplies and Equipment	Filtration set-up	Branded and brand new with 1 year warranty in parts and services Vacuum pump + Filtration device glass plate setup, Oil-free Diaphragm Vacuum Pump Laboratory Filter Pump Portable Negative Pressure Pump Adjustable Pressure Lab Equipment, Type: Negative pressure air inlet/ positive pressure air outlet Pressure and Speed Adjustable: Yes, Pumping rate: 30L/min, Maximum vacuum degree: 0.085 Mpa Maximum pressure: 5.0 bar Negative pressure: 0.085 Mpa Positive pressure: 5.0 bar Noise: <50db Valve diaphragm: imported rubber	set	1	67,680.00	67,680.00				

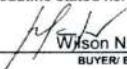
		Rated power: 50W, Voltage: AC100 – 220V Rated frequency range: 50/60HZ Dimension 220*145*155 mm Components: 300 ml filter cup, cup cover, glass filter head, clip, 2L receiving bottle, silicon hose; suitable for 47/50mm membrane filter delivery detail: 30 days after receipt of notice to proceed								
2	Thermometer	branded and brand new alcohol, yellow glass background, from negative 10 degree C to 200 degree C delivery detail: 30 days after receipt of notice to proceed	pc	10	337.00	3,370.00				
3	Metal stand	branded and brand new for laboratory experiments, stainless steel rod (16inch length, 0.45inch dia., 10-1.5 thread), Blue powder coated support stand base (8inch x 5.5inch)cork lined clamp (maximum opening, 10.5cm), Screw adjustable bosshead clamp (4.25inch)Metal retort ring (2inch,3inch diameter) delivery detail: 30 days after receipt of notice to proceed	box	10	550.00	5,500.00				
4	Glass funnel	branded and brand new	pc	10	276.00	2,760.00				

			borosilicate glass, 60 cm diameter, 60 degrees angle, long stem, total length cone and stem approximately 22 cm								
			delivery detail: 30 days after receipt of notice to proceed								
TOTAL ABC				79,310.00				TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked by:


Jose Villanueva

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.


Wilson N. de Panis
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a **minimum of one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within 30 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/
3 Professional license/ CV (consulting services)	/		/	
4 PCAB License (for Infrastructure)	/			
5 Income / Business tax returns (except for government agencies as lessor)	FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement	FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k	/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No. :

Fax No. :

Email Address:

Signature over
Printed Name of
Representative:
Position:

Date: