



UNIVERSITY OF THE PHILIPPINES

LOS BANOS

Los Banos, IV-A

VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF CHEMISTRYUPLB BAC SECRETARIAT
BY: fr DATE: 12-11-25

DEC 15 2025 10am

UPLB-RQ- 12-710-25-GOODS
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF SUBMISSION:

Suppliers Name:

Date: December 01, 2025
 Fund Code: 8225000
 MOP: SVP ✓
 Contact No: 9367808307
 Contact Person: Rizza M. Emburga
 rmemburga@up.edu.ph

Note:

1. Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not applicable.
2. Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/or levies payable.
3. Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature, unconditional statement of specification and compliance issued by the manufacturer and sample.
4. Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
5. Quotations exceeding the Approved Budget for Contract shall be rejected.
6. Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
7. Others: _____

PAB MR- 11-14791

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	Cuvette	Cuvette, branded, brand new, glass, square corner, 1-cm optical path length, dimensions: 12.5 mm × 12.5 mm × 45 mm, 3.5-mL capacity, 1-cm lid width, compatible with both Vis Spectrophotometers and Spectrofluorophotometers, 4 pcs per set	Set	1	2,000.00	2,000.00				
2	Cuvette	Cuvette, branded, brand new, quartz, square corner, 1-cm optical path length, dimensions: 12.5 mm × 12.5 mm × 45 mm, 3.5-mL capacity, 1-cm lid width, compatible with both UV-Vis Spectrophotometers and Spectrofluorophotometers, 2 pcs per set	Set	2	20,000.00	40,000.00				
3	Disposable face mask	Disposable face mask, branded, brand new, non-woven, three-ply, 50 pcs per box	Box	10	200.00	2,000.00				
4	Microplate	Microplate, branded, brand new, polystyrene, 96 wells, flat-bottom, approximate dimensions: 127.76 mm × 85.48 mm × 14.10 mm, well volume: 323–400 µL, compatible with standard UV-Vis Spectrophotometer with Microplate Readers, with alphanumeric grid labeling	Piece	20	300.00	6,000.00				
5	Nitrile gloves	Nitrile gloves, branded, brand new, extra large, powder-free, ambidextrous, 100 pieces per box	Box	10	400.00	4,000.00				
6	Nitrile gloves	Nitrile gloves, branded, brand new, extra large, powder-free, ambidextrous, 100 pieces per box	Box	10	400.00	4,000.00				
7	Nitrile gloves	Nitrile gloves, branded, brand new, medium, powder-free, ambidextrous, 100 pieces per box	Box	10	400.00	4,000.00				
TOTAL ABC						62,000.00				
							TOTAL QUOTED AMOUNT IN WORDS:			

Reviewed and Checked By:

BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in the office as soon as possible on or before the deadline stated herein.

Rizza M. Embarga
BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of EXPENDABLE SUPPLIES, or a minimum of **one (1) year warranty and two (2) to three (3) years extended warranty (if applicable)** in the case of NON-EXPENDABLE SUPPLIES after acceptance by End-user of the delivered supplies.
3. Delivery period within **30** calendar days
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value Procurement (Section 53.9)	Negotiated Procurement- Lease of Real Property, or Venue (Section 53.10)	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6)	Negotiated Procurement- Emergency (Section 53.2)
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)		/		/	
4 PCAB License (for Infrastructure)		/			
5 Income / Business tax returns (except for government agencies as lessor)	FOR ABC'S ABOVE 500K	/	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement					
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Name of the Company:

Address:

Tel. No.:

Fax No.:

Email Address:

Signature over Printed Name of Representative:

Position:

Date: