



UNIVERSITY OF THE PHILIPPINES

LOS BANOS
Los Banos, IV-A
VAT Reg. TIN: 000-864-006-00004

Request for Quotation/ Bid Form (Technical Specifications)
INSTITUTE OF BIOLOGICAL SCIENCES, COLLEGE OF ARTS AND SCIENCES

UPLB BAC SECRETARIAT
BY: 3 DATE: 01-03-26
JAN 12 2026
UPLB-RQ-01-005-26-RES
DEADLINE OF SUBMISSION

UPLB-RQ-

DEADLINE OF
SUBMISSION:

Suppliers Name: _____

Date: January 06, 2026
Fund Code: NP-53.9
MOP: SMALL VALUE PROCUREMENT
Contact No: 0977 064 1993
Contact Person: Samanea Sara D. Magsanoc /
sdmagsanoc1@up.edu.ph

Please quote your lowest price on the item/s listed below, subject to the General Conditions below.

Handwritten: 2025-12-15/16

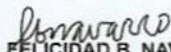
Note:

- Bidders shall provide correct and accurate information required in this form. All entries must be typewritten or in print and properly accomplished. Do not leave blank entries, put N/A for not.
- Price quotation/s to be denominated in Philippine Peso shall include all taxes, duties, and/ or levies payable.
- Bidders must indicate the BRAND and MODEL NUMBER for equipment and its accessories or peripherals. Evidence shall be in the form of manufacturer's un-amended sale literature.
- Quotation through fax/email is acceptable. Winning bidder shall submit original signed RQ before issuance of Purchase order (P.O.).
- Quotations exceeding the Approved Budget for Contract shall be rejected.
- Documentary requirements per Memorandum No. 03 Series of 2017 shall be attached upon submission of the quotation
- Others: _____

ITEM No.	GENERAL NAME OF THE ITEM	REQUIRED SPECIFICATIONS	UNIT OF MEASURE	QTY	ESTIMATED UNIT APPROVED BUDGET OF THE CONTRACT	ESTIMATED TOTAL APPROVED BUDGET OF THE CONTRACT	OFFERED SPECIFICATION <small>Suppliers must state here the detailed technical specifications of their offer against each of the individual parameters of each requirements</small>	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	EVALUATION <small>(Leave this space blank. For BAC/Evaluators only)</small>
1	150 mm Nasopharyngeal Swabs	150 mm Nasopharyngeal Swabs Material: Nylon(flocked tip), Medical Grade Plastic ABS handle Dimensions: Total Length: 150 mm, Flocked Tip: 20 mm - Sterilized, Sampling flocked swab (Nasopharyngeal swab)	piece	640	20.00	12,800.00				
2	150 mm Oral Swabs	150 mm Oral Swabs Material: Nylon (flocked tip), medical grade plastic ABS handle Break point: 30 mm Total length: 150 mm	piece	640	20.00	12,800.00				
3	23 Gauge Needles	23 Gauge Needles - 100pcs per box - 23 Gauge	box	20	500.00	10,000.00				
4	Disposable N95 respirator masks	Disposable N95 respirator masks - Adjustable nose clip helps provide a custom, secure seal - Fluid resistant and disposable - Flat-fold design and individual packaging	piece	214	250.00	53,500.00				
5	Non Sterile surgical masks	Non sterile surgical masks - 3 ply - hypoallergenic - lightweight - adjustable nose bar - non sterile	box	10	250.00	2,500.00				
6	Alcohol Prep Pads	Alcohol Prep Pads Size: approximately 6*3cm Material: non-woven fabric Composition: around 70% alcohol Gram weight: 70g Shelf life: 3 years Packing: 100 pieces	box	9	200.00	1,800.00				

7	Sharps bin	Sharps bin Material: hard plastic Size: 3L	piece	10	300.00	3,000.00			
						96,400.00			
							TOTAL QUOTED AMOUNT IN WORDS:		

Reviewed and Checked By:


FELICIDAD B. NAVARRO
 BAC TWG

Please quote at your government price (including VAT) and state that the time within which you can make delivery. It will be appreciated if we can have your quotation in


SAMANEA SARA D. MAGSANOC
 BUYER/ END-USER

TERMS AND CONDITIONS:

1. Price quotation/s shall be valid for a period of at least (30) calendar days from the date of submission.
2. In order to assure that manufacturing defects shall be corrected by supplier, a warranty security shall be required from the contract awardee for a minimum period of **three (3) months**, in the case of
3. Delivery period within 14 calendar days.
4. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and condition stated herein
5. UPLB reserves the right to reject any or all offers as may be considered most advantageous to the University.
6. Any interlineations, erasure, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.

Requirements for Suppliers (GPPB Resolution No. 21-2017)

REQUIREMENTS	Shopping (Section 52)	Negotiated Procurement- Small Value	Negotiated Procurement- Lease of Real Property or	Negotiated Procurement- Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	Negotiated Procurement- Emergency
1 Mayor's/Business Permit	/	/	/	/	/
2 PhilGEPS Registration Number	/	/	/	/	/
3 Professional license/ CV (consulting services)	/	/	/	/	/
4 PCAB License (for Infrastructure)	/	/	/	/	/
5 Income / Business tax returns (except for government agencies as lessor)		FOR ABC'S ABOVE 500K	/	/	FOR ABC'S ABOVE 50K
6 Omnibus Sworn Statement		FOR ABC'S ABOVE 50K			FOR ABC'S ABOVE 500K
7 NFCC for Infrastructure with ABC above Ph500k		/			FOR ABC'S ABOVE 50K

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company:

Address:

Signature over Printed

Position:

Tel. No. :

Fax No. :

Email Address:

Date: